

**MEETING MINUTES/WORK SESSION
OF THE
PLANNING BOARD**

November 7, 2018

In attendance: Danny Nicolas, Carolyn Bouchard, Charlene Taggart, Joseph Bard and Paul Berube.

Members of staff and public: Steve Pelletier, Cindy Bouley, and Sam Collins.

Danny Nicolas called meeting to order at 7:00pm. A quorum was established.

1. Review Minutes from September 5, 2018.

Motion by Charlene Taggart and Seconded by Carolyn Bouchard to accept meeting minutes from September 5, 2018.

Vote: All in Favor.

2. George Quigley (Karen Ouellette) & SW Collins: Map 15 Lots 45, 46, & 47: 35 West Main Street, Site Design Permit and Approval for a warehouse/storage in Commercial Zone:

Motion by Paul Berube and Seconded by Carolyn Bouchard to forgo the review of Section 8.8 Site Design Review Criteria and Standards A-Y.

Vote: All in Favor.

Motion was made by Carolyn Bouchard and Seconded by Joseph Bard to grant a permit to SW Collins to construct their storage facility

Vote: All in Favor.

3. Other:

Steve Pelletier requested that the meeting times be changed to 6:00pm. It would require an amendment of the Ordinance.

Adjourn at 7:25 pm.

Danny Nicolas, Chairperson

Joseph Bard

Carolyn Bouchard, Vice Chair

Steven Chabot, Alternate #1

Charlene Taggart, Secretary

Paul Berube, Alternate #2

James Levasseur

**MEETING MINUTES/WORK SESSION
OF THE
PLANNING BOARD**

March 7, 2018

In attendance: Danny Nicolas, James Levasseur, Charlene Taggart, Carolyn Bouchard Joey Bard, Paul Berube and Steven Chabot.

Members of staff and public: Steve Pelletier, Cindy Bouley, Kelly Kelly and Paul Ouellette.

Danny Nicolas called meeting to order at 7:00pm. A quorum was established.

1. Review Minutes from September 20 and October 2, 2017.

Motion by Charlene Taggart and Seconded by Carolyn Bouchard to accept meeting minutes from September 20 and October 2, 2017 as amended.

Vote: All in Favor.

2. Elections of Officers:

Motion by James Levasseur and Seconded by Joey Bard to appoint the following: Danny Nicolas as Chairperson, Carolyn Bouchard as Vice Chairperson, and Charlene Taggart as Secretary.

Vote: All in Favor.

3. Levee Extension: Map 15 Lot 32 & 34: Final Site Design Review and Approval for the Levee Extension:

Motion by James Levasseur and Seconded by Carolyn Bouchard to forgo the Site Design Review of A-Y.

Vote: All in Favor.

Steve Pelletier reviewed the permit and plans with the Board.

Motion by Carolyn Bouchard and Seconded by Charlene Taggart to grant a local floodplain management permit to the Town of Fort Kent for the purpose of extending the levee.

Vote: All in Favor.

4. Parking Lot: Map 15 Lot 12: Final Site Design review and Approval of the Municipal Owned Parking Lot:

Motion by James Levasseur and Seconded by Carolyn Bouchard to forgo the Site Design Review of A-Y.

Vote: All in Favor.

Steve Pelletier reviewed the permit and plans with the Board.

Motion by Charlene Taggart and Seconded by Carolyn Bouchard to grant Town of Fort Kent permit for a parking lot.

Vote: All in Favor.

5. Other:

Steve Pelletier discussed a possible new permit requiring Planning Board review for next month.

Adjourn at 8:26 pm.

Danny Nicolas, Chairperson

Joseph Bard

Carolyn Bouchard, Vice Chair

Steven Chabot, Alternate #1

Charlene Taggart, Secretary

Paul Berube, Alternate #2

James Levasseur

**MEETING MINUTES/WORK SESSION
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April 4, 2018

In attendance: Danny Nicolas, James Levasseur, and Paul Berube.

Members of staff and public: Steve Pelletier, Cindy Bouley, Taylor Pelletier, Kevin Pelletier, and Steve Theriault.

Danny Nicolas called meeting to order at 7:00pm. A quorum was established.

1. Review Minutes from March 7, 2018.

Motion by Paul Berube and Seconded by James Levasseur to accept meeting minutes from March 7, 2018.

Vote: All in Favor.

2. Steve Theriault: Map 5 Lots 15 & 16A; Conditional Land Use Permit Review and Approval For A Garage and Pole Barn Additions:

Motion by James Levasseur and Seconded by Paul Berube to approve the conditional use permit to build an extension onto the existing garage (15' x 100' extension on a slab) and pole barn (70' x 120' extension on a slab).

Vote: All in Favor.

3. Taylor Pelletier: Map 25 Lot 31 & 32: Site Design Review and Approval To Open A Bakery In Home In Residential Zoned Area:

By consensus the board review under Home Occupation.

Motion by Paul Berube and Seconded by James Levasseur to grant permit for opening a bakery in home pending licensing from DHHS.

Vote: All in Favor.

4. Other:

Steve Pelletier discussed a possibility of a new subdivision coming up this year.

Adjourn at 7:40 pm.

Danny Nicolas, Chairperson

Joseph Bard

Carolyn Bouchard, Vice Chair

Steven Chabot, Alternate #1

Charlene Taggart, Secretary

Paul Berube, Alternate #2

James Levasseur

**MEETING MINUTES/WORK SESSION
OF THE
PLANNING BOARD**

June 6, 2018

In attendance: Danny Nicolas, James Levasseur, Charlene Taggart, Carolyn Bouchard, Steven Chabot and Paul Berube.

Members of staff and public: Steve Pelletier, Cindy Bouley, and Joseph Bard.

Danny Nicolas called meeting to order at 7:00pm. A quorum was established.

1. Review Minutes from April 4, 2018.

Motion by Paul Berube and Seconded by James Levasseur to accept meeting minutes from April 4, 2018.

Vote: All in Favor.

2. NMMC: Map 5 Lot 1: Site Design Permit and Approval for A New 4 Story Addition to the Existing Building:

Motion by James Levasseur and Seconded by Paul Berube to forgo the review of Section 8.8 Site Design Review Criteria and Standards A-Y.

Vote: All in Favor.

Motion was made by James Levasseur and Seconded by Carolyn Bouchard to grant NMMC to build a 4 story structure pending the approval of Fire Marshall, DEP and EPA of the plans.

Vote: All in Favor.

3. Other:

Adjourn at 7:18 pm.

Danny Nicolas, Chairperson

Joseph Bard

Carolyn Bouchard, Vice Chair

Steven Chabot, Alternate #1

Charlene Taggart, Secretary

Paul Berube, Alternate #2

James Levasseur

**MEETING MINUTES/WORK SESSION
OF THE
PLANNING BOARD**

September 5, 2018

In attendance: Danny Nicolas, James Levasseur, Charlene Taggart, Joseph Bard and Steven Chabot.

Members of staff and public: Steve Pelletier, Cindy Bouley, Normand Caron, Josee Caron, Erica Bennett and Trisha Gagnon.

Danny Nicolas called meeting to order at 7:04pm. A quorum was established.

1. Review Minutes from June 6, 2018.

Motion by James Levasseur and Seconded by Charlene Taggart to accept meeting minutes from June 6, 2018.

Vote: All in Favor.

2. Erica Bennett: Map 20 Lot 3: 17 Market Street, Site Design Permit and Approval for Daycare in Mixed Zone:

Motion by James Levasseur and Seconded by Charlene Taggart to forgo the review of Section 8.8 Site Design Review Criteria and Standards A-Y.

Vote: All in Favor.

Motion was made by Charlene Taggart and Seconded by Joseph Bard to grant a conditional permit pending the approval of Fire Marshal and DHHS License.

Vote: All in Favor.

3. Normand Jr & Josee Caron Map 24 Lot 54 & 54A, 281 Market Street, Site Design Permit and Approval for Daycare in Residential Zone:

Motion by James Levasseur and Seconded by Charlene Taggart to forgo the review of Section 8.8 Site Design Review Criteria and Standards A-Y.

Vote: All in Favor.

Motion was made by Charlene Taggart and Seconded by Joseph Bard to grant a conditional permit pending the approval of Fire Marshal and DHHS License.

Vote: All in Favor.

4. Election of Officers:

Motion by Joseph Bard and Seconded by James Levasseur to elect Danny Nicolas as Chair, Carolyn Bouchard as Vice Chair and Charlene Taggart as Secretary.

Vote: All in Favor.

Adjourn at 7:42 pm.

Danny Nicolas, Chairperson

Carolyn Bouchard, Vice Chair

Charlene Taggart, Secretary

James Levasseur

Joseph Bard

Steven Chabot, Alternate #1

Paul Berube, Alternate #2